

**Minutes of the Monthly Meeting of Great Ayton Parish Council
held on Tuesday 3 March 2015 at 7.00 pm**

Present:- Cllrs: J Fletcher, G Readman, Mrs F Greenwell, R Hudson and R Kirk.
Mrs J McLuckie (Parish Clerk). Others Present: Mr H Atkinson (Cemetery Superintendent), PC Kyle, Mrs B Dumphy (D&S Reporter) and 4 Members of the Public.

In the absence of both the Chairman and Vice Chairman, Cllr G Readman proposed Cllr J Fletcher to Chair the meeting, this was seconded by Cllr R Hudson and unanimously agreed and Cllr J Fletcher Chaired the meeting.

Min No.	Business
1	<u>Apologies for Absence</u> Apologies for absence were received from Cllr Mrs J Brown, Cllr S Jackson and Cllr Mrs H Moorhouse.
2	<u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.
3	<u>Members of the Public invited to address the Council</u> Two residents expressed their ongoing concerns in relation to the proposed extension of 51 Marwood Drive despite the submission of amended plans. The Parish Council continue to be concerned about the over development of this site and Cllr Kirk confirmed that he had requested that this be subject of a committee meeting if the planning officer was proposing approval of the extension. Noted.
4	<u>Minutes of the Parish Council Meeting held on Tuesday 3 February 2015</u> The minutes of the Parish Council Meeting held on Tuesday 3 February 2015 were approved and signed.
5	<u>Police Report</u> PC Kyle reported that there had been 9 incidents reported between 7 February 2015 and 3 March 2015. The Police continue to encourage any resident to report 'cold callers' by dialling the 101 number.
6	<u>Council Services Report</u> Play Area Two new benches have been delivered but require installing, the Clerk was asked to contact Mr Pearson to arrange for him to install them as they would need to be on a concrete base. Agreed. Seat at Gribdale The Clerk had contacted NYMNPA and requested that they arrange for the installation of the bench and bill us for it. The Clerk had requested a progress update and awaited a response. Noted. Allotments The Cemetery Superintendent continues to try and let the vacant gardens. Noted. Cemetery The issue of plaques was raised again and it was agreed that the Clerk and Cemetery Superintendent would source an appropriate plaque and supplier. Agreed. The Clerk had advertised for an Assistant to work alongside the Cemetery Superintendent based on a zero-hours contract. The applications would be forwarded to Cllrs Fletcher, Kirk and Hudson for consideration with a view to interviewing. Ongoing. The Bowls Club had asked if they could employ the Cemetery Superintendent to carry out some spraying and strimming work for them. Agreed. High Green and Low Green By-Laws The Clerk had requested a cost from our Solicitor in relation to providing advice around the enforcement of by-laws and was awaiting a response. Ongoing. Grasscutting The Clerk confirmed that she had received four expressions of interest in the Grasscutting Contract these would be passed to Cllrs Fletcher, Kirk and Hudson for consideration with a view to providing them with further information on what areas are to be cut and requesting them to provide a cost for carrying out the work. Ongoing.

	<p>High Green and Shop Front Parking. Following receipt of advice from Highways it was agreed that the Clerk should seek quotes from the list of approved contractors to resurface the entrance to the High Green opposite the Royal Oak and to infill any other areas identified. Ongoing.</p> <p>Village Hall It was reported that the Emergency Exit is currently blocked with rubbish and that it requires removing. The Clerk was asked to seek a price from a clearance company. Ongoing.</p>
7	<p><u>Planning Report</u> <i>Cllr Kirk expressed an interest in planning application 15/00230/FUL and vacated the room whilst this item was considered.</i></p> <p>15/00200/ADV – The Co-op Food, 117 High Street – Advertisement consent for externally illuminated signs and non illuminated panel. No objections.</p> <p>15/00230/FUL – Greenhow Hill Farm, Pannierman Lane – Repair to existing barn. No objections.</p> <p>15/00254/FUL – 38 Guisborough Road – Demolition of existing attached garage/ store and construction of two storey and single storey extension to dwelling house. No objections</p> <p>15/00271/TPO – 69 High Street – Works to be covered by Tree Preservation Order No 1992/02. The Parish Council requested that Hambleton District Council seek professional advice in relation the requirement to remove this tree. This tree is an integral part of the street scene and the removal of it would have a huge impact on the area and would be very sadly missed.</p> <p>14/02601/FUL – 51 Marwood Drive – Extensions to dwelling house and alterations to roof space. The Parish Council continue to be concerned about the over-development of this site and have requested that if the Planning Officer was to recommend approval that this should be the subject of a Planning Committee Meeting.</p> <p><u>Applications Approved.</u></p> <p>14/022426/FUL – 70 Marwood Drive – Construction of monopitch single dormer incorporating 2 windows to front elevation.</p> <p>14/02555/LBC – 69 High Street – Listed Building consent for the demolition of greenhouse.</p> <p><u>Other Planning Information</u></p> <p>14/00359/CLE – 7 Angrove Drive – Appeal decision for the land at the rear of 7 Angrove Drive.</p>
8	<p><u>Correspondence and Information Report</u></p> <p>NHS – Hambleton, Richmondshire & Whitby Clinical Commissioning Group – Community Defibrillator (CPAD) Initiative. The Clerk was asked to express an interest with a proposal to site outside the GADC, the Royal Oak or the Co-Op.</p> <p>NYCC – Commons Act 2006 – Implementation of Part 1 of the Commons Act 2006 Publication of the Commons Registration (England) Regulations 2014. Noted.</p> <p>Northumbrian Water – Reimbursement of £299.62 for overcharge on allotment water usage. Noted.</p> <p>NYCC Area 2 – Response in relation to blocked drain at Wainstones Close / Easby Lane junction. Noted.</p> <p>NYCC Area 2 – Response in relation to Hall Fields Public Right of Way. The Clerk was asked to express concern about how dangerous this Public Right of Way now is and to send a copy of the earlier Hall Fields Project proposal to Mr Mullins and Mr Pearce.</p> <p>NYMNP – Parish Member Appointments to the National Park Authority. Agreed.</p> <p>Mrs Rogers – Re: Proposed extension to 51 Marwood Drive. Noted.</p> <p>HDC – Parish Council Election – 7 May 2015. Noted.</p> <p>HDC - Standards Hearing Panel Appointment of Parish Council Representative(s). Noted.</p> <p>HDC – Street Naming and Numbers Legislation – Public Health Act 1925 (Sections 17 to 19) New Property – land between 114 and 116 Newton Road, Great Ayton. Noted.</p> <p>Mrs Clay – Re: Proposed extension at 51 Marwood Drive. Noted.</p> <p>The following items for information were all noted:- Rural Services Network - Weekly Email Digests.</p>

	Editor - North Yorkshire Now Newsletter.
9	<p><u>Clerk's Report</u></p> <p>Footpath Easby Lane to Suggitts Field – Underground Leak Northumbrian Water Board had confirmed that the water sample taken was not from their supply. Mr Mullins will continue to try and establish the source of the leak. The Clerk had contacted Northumbrian Water to request the findings from their samples under FOI and was awaiting their response. Ongoing.</p> <p>Flooding on Easby Lane The Parish Council had dug a channel as requested and this was removing the surface water, however, the road continues to flood in severe rain. Northumbrian Water are due to carry out work to clear debris from the drains. The Clerk was asked to contact them to ask when this work would take place. Agreed.</p> <p>Footpath behind Cliffe Terrace Mr Mullins had suggested that the Council could resurface with planings and that he would look into this. Ongoing.</p> <p>Hall Fields Footpath - the Clerk had reported the issues to Highways and was awaiting a response. Cllr Mrs Moorhouse said that she would follow up. Ongoing.</p> <p>Elections – the Clerk had attended a training session and was in receipt of the nomination forms that any perspective candidates would be required to complete and return to HDC by the 9 April 2015. Ongoing.</p> <p>Annual Parish Meeting – It was agreed that the Annual Parish Meeting would take place on 21 April 2015 commencing at 7 pm in the Friends Meeting House. Agreed.</p> <p>May Parish Council Meetings – Due to the elections it was agreed to cancel the Parish Council meeting scheduled to take place on Tuesday 5 May 2015. The Annual Meeting of the Parish Council would take place on Thursday 14 May 2015. Agreed.</p>
11	<p><u>Accounts Report</u></p> <p>The total payments made were £13870.72 The total receipts received were £943.00</p>
12	<p><u>Councillors Reports</u></p> <p>Cllr Fletcher provided an update in relation to the School House Farm Appeal. He sought approval for the group to have a table in the arcade on the High Street to promote awareness of the current issues. Agreed. The Inspector continues to look into the issues surrounding the flooding problems along Station Road. The Hearing was due to reconvene on 12 March 2015. Noted.</p> <p>Cllr Readman raised the issue of Great Ayton producing a Neighbourhood or Community Plan. It was agreed that this is something that should be considered following the elections in May. Agreed.</p>
13	<p>It was agreed to exclude the press and public from the meeting under Section 100A(4) of the Local Government Act 1972 as defined in Paragraph 1 - 15 of Part 1 of Schedule 12A of the Act.</p>
	<p>105 High Street – the transfer contract was signed by Cllrs Kirk, Fletcher and Readman, witnessed by the Clerk. The Clerk was requested to apply for a transfer of use to a Community Facility. Agreed.</p>

GREAT AYTON PARISH COUNCIL – MEETING 3 MARCH 2015

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Play Area	The Play Park Group of Volunteers are looking to fund raise for the refurbishment or replacement of the toddlers equipment.		Open.
Seat at Gribdale	Cllr Fletcher had obtained agreement from NYMNPA that a bench can be purchased from them for installation in an agreed area.	The Clerk had contacted NYMNPA and requested that a bench be purchased and installed. The Clerk had requested an update, awaiting response.	Open
Cemetery	The fence had been moved and the hedge cut back. Awaiting soil removal.	The Clerk had advertised for an Assistant to the Cemetery Superintendent based on a zero hours contract.	Ongoing.
Allotments			
High Green and Low Green By-laws	The Clerk had requested our Solicitors to obtain a price for providing advice in relation to the enforcement of by-laws.	Awaiting responses.	Ongoing.
Grasscutting	It was noted that the Cemetery Superintendent could no longer undertake all the grasscutting within the Village following the departure of his Assistant.	The Clerk had advertised for expressions of interest in tendering for the grasscutting contract within the Village.	Ongoing.
High Green and Shop Front parking	The Clerk was asked to obtain quotes to carry our resurfacing work to the parking area in front of the shops and around the High Green.	The Clerk had contacted Area 2 with a view to obtaining names of contractors who could carry out the work. Initial response circulated, to agree next step.	Ongoing.

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
15/00200/ADV – The Co Operative Food, 117 High Street	Advertisement Consent for externally illuminated exterior signs and non illuminated panel.
15/00230/FUL – Greenhow Hill Farm, Pannierman Lane	Repair to existing Dutch Barn
15/00254/FUL – 38 Guisborough Road	Demolition of existing attached garage/store and construction of two storey and single storey extension to dwelling house.
15/00271/TPO – 69 High Street	Works to trees covered by Tree Preservation Order No 1992/02.
14/02601/FUL – 51 Marwood Drive	Extensions to dwelling house and alterations to roof space (amended plans).

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
14/022426/FUL - 70 Marwood Drive	Construction of monopitch single dormer incorporating 2 windows to front elevation.
1402555/LBC - 69 High Street	Listed building consent for the demolition of greenhouse.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
14/00359/CLE – 7 Angrove Drive	Appeal Decision for the Land at the rear of 7 Angrove Drive.	Dismissed.

GREAT AYTON PARISH COUNCIL – MEETING 3 MARCH 2015**CORRESPONDENCE AND INFORMATION REPORT****CORRESPONDENCE**

Sender	Information
NHS	Hambleton, Richmondshire & Whitby Clinical Commissioning Group – Community Defibrillator (cPAD) Initiative.
NYCC	Commons Act 2006 – Implementation of Part 1 of the Commons At 2006 Publication of the Commons Registration (England) Regulations 2014.
Northumbrian Water	Reimbursement of £299.62 for overcharge on allotment water usage.
NYCC – Area 2	Response in relation to blocked drain at Wainstones Close/Easby Lane junction.
NYCC – Area 2	Response in relation to Hall Fields Public Right of Way.
NYMNPA	Parish Member Appointments to the National Park Authority.
Mrs Rogers	Re: Proposed extension at 51 Marwood Drive.
HDC	Parish Council Elections – 7 May 2015.
HDC	Standards Hearing Panel Appointment of Parish Council Representative(s).
HDC	Street Naming and Numbers Legislation – Public Health Act 1925 (Sections 17 to 19) New Property – Land between 114 & 116 Newton Road, Great Ayton.
Mrs Clay	Re: Proposed extension at 51 Marwood Drive.

INFORMATION

Sender	Information
Rural Services Network	Weekly Email Digests (previously circulated).
Editor	North Yorkshire Now Newsletters (previously circulated).

CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Footpath Easby Lane to Suggitt's Field	Footpath completed. Underground leak reported to both PROW and NWB. Northumbrian Water had confirmed that the water was not from one of their sources. Mr Mullins would continue to try and establish the source of the leak	Area 2 had unblocked a drain and reported that the water was now running into the gully.	Open.
Flooding on Easby Lane	Further reports of flooding during recent adverse weather. The drains have now been cleaned, monitoring of flooding would continue to take place to see if this has resolved the problem. As requested the Clerk had wrote to Area 2 thanking them for the work they had proposed to carry out to rectify the problems identified and requesting that they confirm when the work was complete.	Reports of flooding continue to be received.	Open.
Footpath behind Cliffe Terrace	PROW cannot provide a date for the resurfacing. Moved to FY12/13, depending on priorities.	Following the meeting between Mr Mullins and Cllr Fletcher, Mr Mullins would look into resurfacing utilising planings.	Open.
Hall Fields Footpath	The Clerk had reported that it was extremely muddy and dangerous.	Response received confirming that it would be reviewed in the near future.	Open.
Elections	Elections are due to take place on 7 May 2015. The Clerk is due to attend a briefing session on Wednesday 25 February 2015.		Open.
Annual Parish Meeting	The Annual Parish Meeting would take place on Tuesday 21 April 2015 commencing at 7 pm in the Friends Meeting House.	To agree the Agenda.	Open.
May Parish Council Meetings	Due to the elections it was proposed cancelling the Parish Council meeting scheduled to take place on Tuesday 5 May 2015. The Annual Meeting of the Parish Council would take place on Thursday 14 May 2015.	For agreement.	Open.

GREAT AYTON PARISH COUNCIL – MEETING 3 MARCH 2015

ACCOUNTS REPORT

1.1 Payments

Supplier	Reason	Other data	Value £
Scottish Hydro	Electricity 5 November 2014 to 6 February 2015	Public Conv	DD 198.84
Sam Turner & Sons Ltd	Strimmer Service – POS	113.18	439.93
	Rat Bait – Allotments	63.16	
	Brushcutter Service – POS	141.98	
	Rotary Mower Service – POS	178.50	
	Credit Note	-56.89	
Wallgate	Annual Service Contract	Public Conv	523.20
Paul Suggitt	Assisting Cemetery Superintendent 7 x £12.50	Cemetery	87.50
Safechem	Cleaning Products	Public Conv	50.18
HDC	Salaries – 1 October 2014 to 31 December 2014	Salaries	11831.07
PKF Littlejohn	External Audit	Audit	480.00
Howard Atkinson	Mobile Phone Top Up	Cemetery	10.00
Richard Collins	1 x Grave Preperation	Cemetery	100.00
D. Ian Holden	Website maintenane	General Admin	150.00
TOTAL			13870.72

1.2 Receipts

Customer	Reason	Other data	Value £
Mrs Bailey	Garage Rent for 1 February 2015	Miscellaneous	25.00
W Storey	Burial Fee	Cemetery	660.00
W Storey	Grave Reservation	Cemetery	69.00
Miss Wingate	Grave Reservation	Cemetery	69.00
Mrs Tanfield	Grave Reservation	Cemetery	69.00
Allotment	Allotment Deposits	Allotments	51.00
TOTAL			943.00